



AC HUMAN ASSETS SERVICES



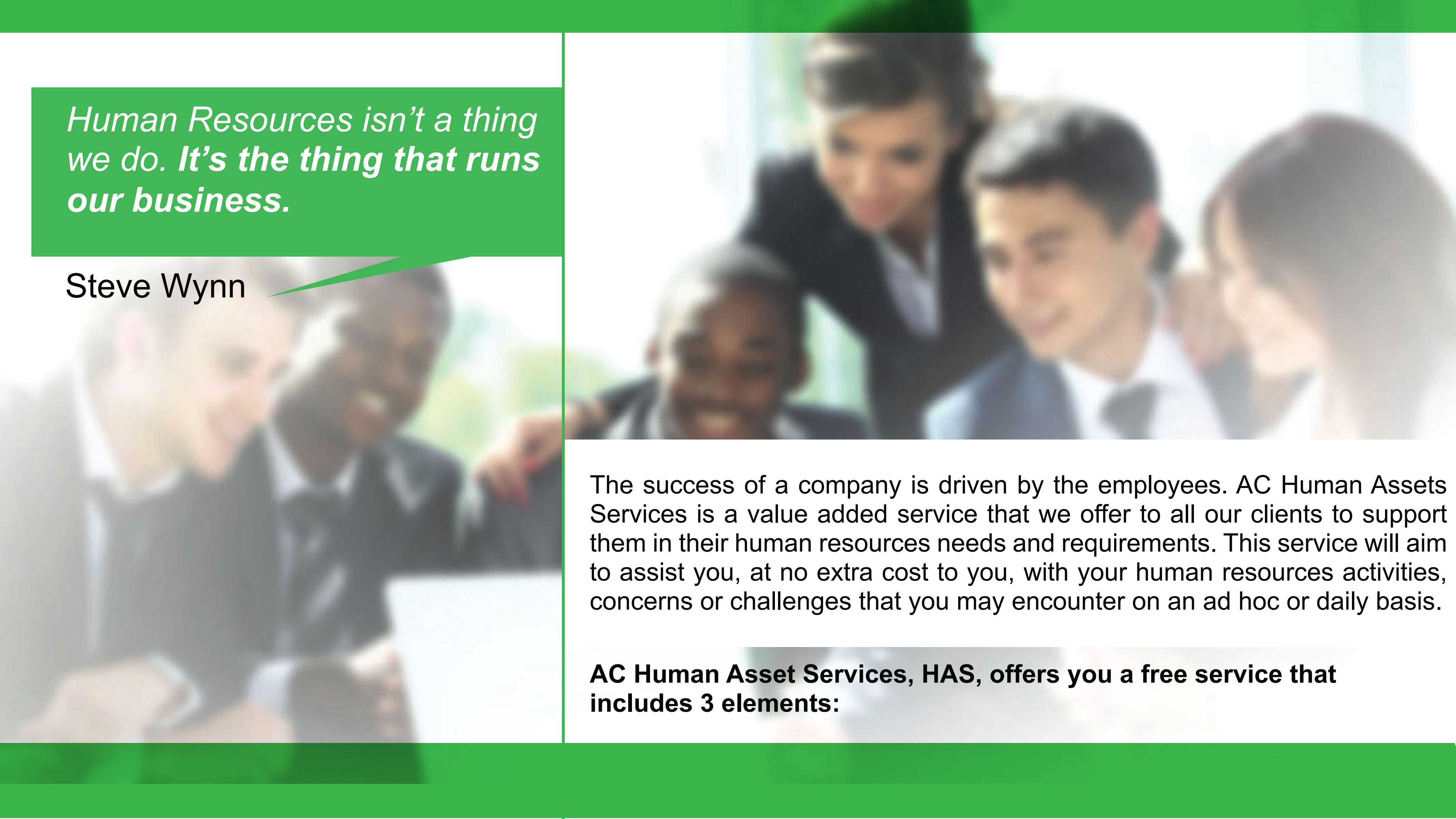
A new service of



ASSOCIATED COMPLIANCE

Human Resources isn't a thing we do. It's the thing that runs our business.

Steve Wynn

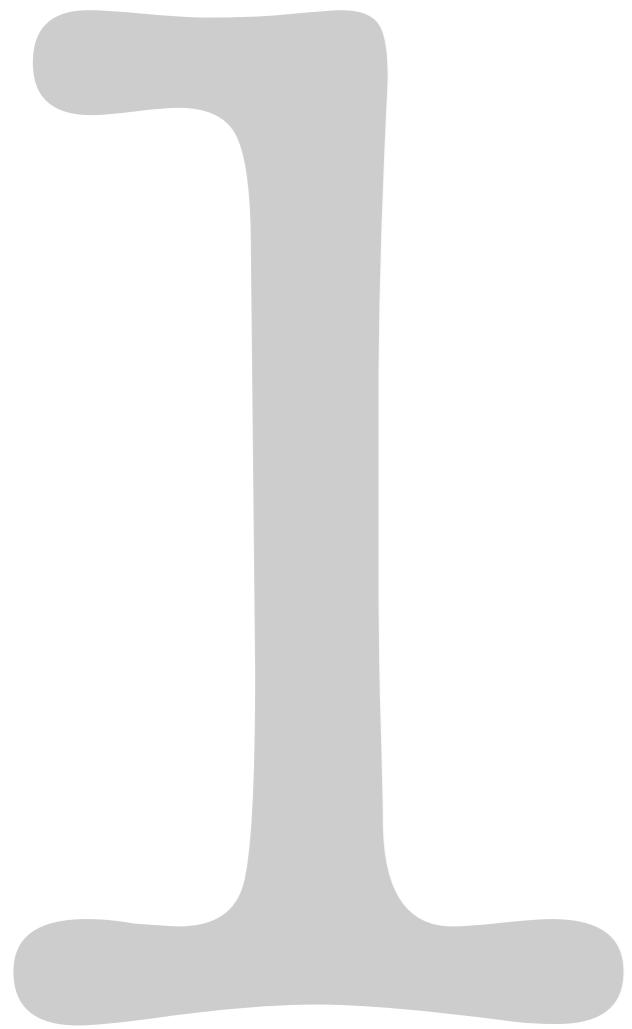
A group of four business professionals (three men and one woman) are gathered around a table, looking at a document. They are dressed in business attire. The background is a bright, modern office environment with large windows.

The success of a company is driven by the employees. AC Human Assets Services is a value added service that we offer to all our clients to support them in their human resources needs and requirements. This service will aim to assist you, at no extra cost to you, with your human resources activities, concerns or challenges that you may encounter on an ad hoc or daily basis.

AC Human Asset Services, HAS, offers you a free service that includes 3 elements:



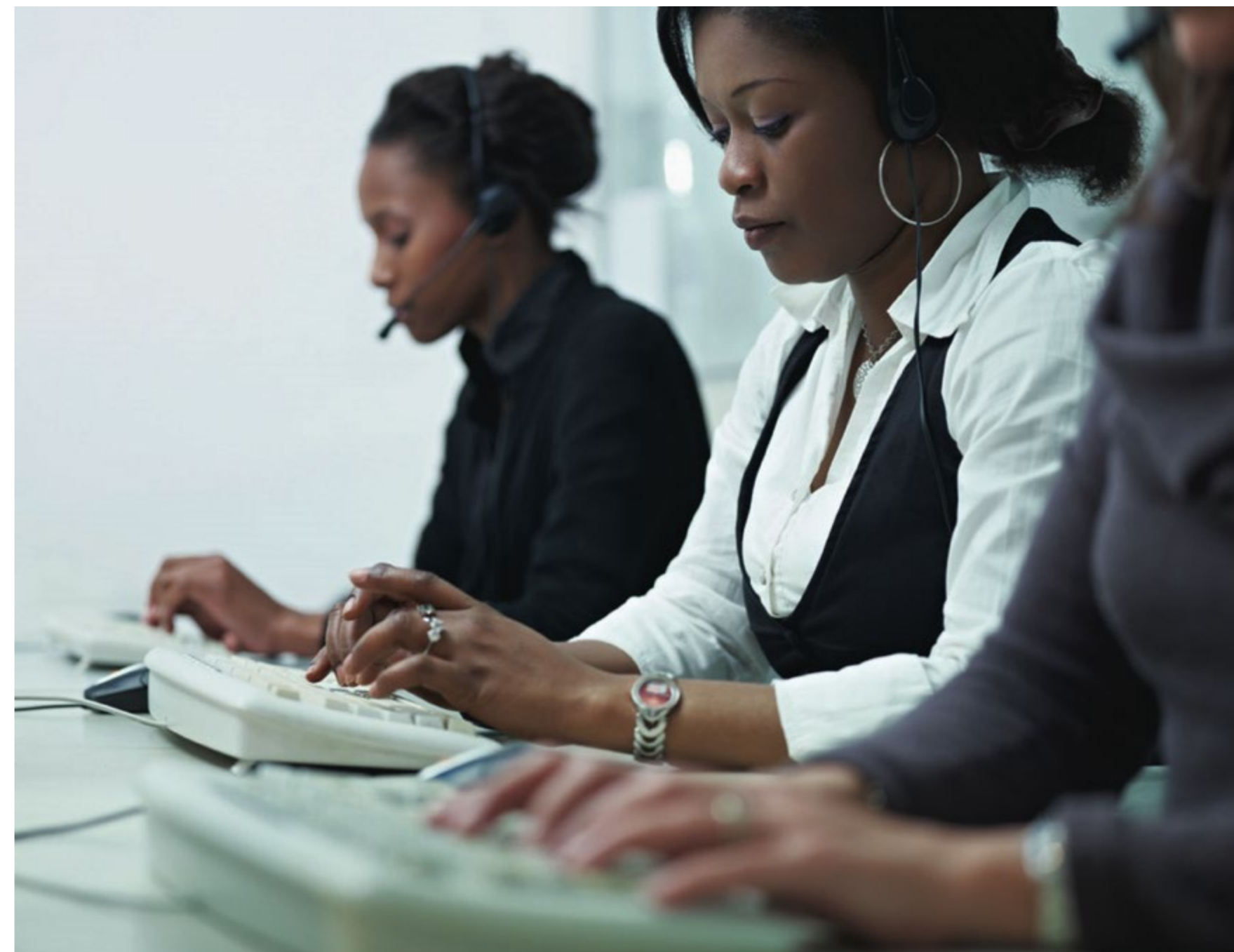
Advice on HR Policies, practical toolkits, process flows and templates



These will cover all areas of the Human Resources function, such as:



- Basic Conditions of Employment.
- Recruitment.
- Training and Skills Development.
- Remuneration.
- Professional Conduct.
- Performance Management.
- Compliance, regulations and more.

These documents will be made available in the AC Manual on our website.





Questions & Answers

- 
- 
- Do I have to pay my employees overtime?
 - What is considered as Family Responsibility leave?
 - What is the maximum number of hours employees can work a week?
 - Can I ask an employee to write a statement for a matter in dispute?
 - Can we deduct annual leave from our employees for an office closure over Christmas time?
 - Can annual leave be taken during Maternity leave?
 - Are the Basic Conditions of Employment wall charts in your office up to date?

You can ask your questions via the link on our website – your questions will be answered electronically within 72 hours.



Monthly Newsletter



Look out for interesting and news-worthy articles in the monthly AC Newsletter.

Did you hear?

Our Labour Minister, Mildred Oliphant, announced in October 2014 that all UIF benefits were set to increase subject to legislative approval. How will this affect you, the employer?

Your employees and social media

The Joy of Tech™

by Nitrozac & Snaggy



Signs of the social networking times.



Additional Services



Additional HAS Services:

Additional services, outside the scope of the free service can be provided on a quote & accept basis and will be based on an hourly rate.

Additional services include, but are not limited to:

- Customisation of standard material (policies and/or processes) to suit your business needs
- Assistance with the implementation of specific interventions
- Assistance with Training and Development (Skills Development Training plans, Workplace Skills plans, Learnerships, Internships etc.)
- Assistance with workplace discipline
- Assistance with performance appraisals and processes
- HR Health Check: a high-level overview of your Company's HR Compliance



Working together for a skilled tomorrow

**INSETA LEARNERSHIP FUNDING
WINDOW INVITE**



Contact Details



AC HUMAN ASSETS SERVICES

Bronwynn Van Tonder

A registered Human Resources Professional (membership number: 10867) with the South African Board Of People Practices (SABPP) which is a HR Professional governing body and statutory quality and standards body for the people profession. For more information, visit www.sabpp.co.za

Cell number: 083 200 1689

Office number: 011 678 2533

Email Address: HAS@associatedcompliance.co.za

Website: www.associatedcompliance.co.za